



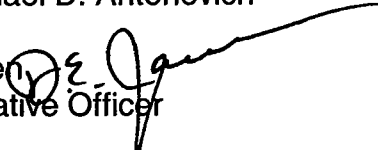
County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

December 9, 2004

To: Supervisor Gloria Molina, Chair
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen 
Chief Administrative Officer

Board of Supervisors
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First District

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Second District

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Third District

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**DEPARTMENT OF HEALTH SERVICES RECOMMENDATION TO APPROVE
RETROACTIVE CONTRACT PERIOD AND PAYMENT FOR CRITICAL
EQUIPMENT MAINTENANCE AND REPAIR SERVICES (ITEM NO. 48, AGENDA OF
DECEMBER 14, 2004)**

Item No. 48 on your December 14, 2004, agenda is the Department of Health Services' (DHS) request for Board approval of service related amendments with various service providers to continue critical equipment maintenance and repair services. Under Item No. 48, DHS is recommending, among other things, that the Board retroactively approve the contract period of August 1, 2003, through December 31, 2004, for five separate critical equipment maintenance and repair service agreements. Additionally, DHS is recommending that the Board retroactively approve payments not to exceed \$2,285,006 to the five vendors.

Despite the retroactive nature of these contract terms and payments, our office has approved placement of this item on the December 14, 2002, agenda because it involves services that are necessary for DHS to meet Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) standards.

On April 30, 2002, the Board authorized DHS to enter into agreements with eight separate vendors for the provision of equipment maintenance and repair services, effective August 1, 2002, through July 31, 2003. Subsequent to receiving the Board's authorization however, only five of the eight vendors actually entered into agreements with DHS, which were executed by DHS with effective dates of January 1, 2003, through December 31, 2003, with provisions for a one year extension to December 31, 2004. It does not appear that DHS obtained Board approval to extend these agreements beyond July 31, 2003. As

Each Supervisor
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indicated in the Board Letter, DHS is reviewing the historical files and circumstances involved with the extensions of these agreements beyond the Board approved period, and corrective action will be taken as necessary to prevent a reoccurrence.

If you should have any questions or need additional information, please contact me or your staff may contact Richard F. Martinez at (213) 974-1758.

DEJ:DIL
SAS:RFM:bjs

c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor-Controller
 Director of Health Services